



13<sup>th</sup> October 2009

Invitation to nominate for the HKES Outstanding Project Award 2009/10

We are pleased to invite you to submit nominations for the Hong Kong Ergonomics Society (HKES) Outstanding Project Award 2009/10. This award is to reward students, who conducted high quality ergonomics-related research and/or projects in the previous year. All submissions will be vetted by a panel composed of members of the HKES council and experts in the field. Evaluation criteria are the scientific merit, innovation, utilization and/or applicability of the piece of work.

Information on the submission is attached and application form can be downloaded from [www.ergonomics.org.hk](http://www.ergonomics.org.hk). Nomination will be closed on 8 February 2010. The presentation of the award will be conducted at the Annual General / Scientific Meeting of the Society.

Thank you for your interests in the HKES Outstanding Project Award.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'R. So'.

Dr Richard So,  
Chair, Outstanding Project Award Subcommittee  
The Hong Kong Ergonomics Society  
(Email: [hkerso@ust.hk](mailto:hkerso@ust.hk))



## The Hong Kong Ergonomics Society Outstanding Project Award

### Objective

The Outstanding Project Award is to reward students or practitioners who conduct an outstanding project in an area related to ergonomics. The award for students targets at rewarding the students who study in tertiary education institutions in Hong Kong and have attained an outstanding performance in the current final year project or dissertation. The award for practitioners targets at rewarding the professionals who practice ergonomics and have completed a project in the current year. This Award is set up with an aim to nurture the growth of research and application of ergonomics in Hong Kong and Asian region as a whole.

### The Awards

A number of awards will be given out annually depending on the number and quality of the submission(s) in that year. The number of awards is determined at the sole discretion of the Society. The award(s) will be presented to the award recipient(s) at the HKES Annual General/Scientific Meeting. There are two types of award: (i) merit award, and (ii) outstanding project award. Outstanding project award carries a cash prize of HK\$800 and a certificate of recognition while the outstanding project award carries a cash prize of HK\$1,500 and a certification of recognition. A plaque of recognition will also be given to the recipient's supervisor (for student award) or institution (for practitioner award). The recipient(s) will be invited to join the Annual Dinner and may be requested to present the awarded project(s) in the Annual Scientific Meeting.

### Eligibility

For student award, full-time or part-time students who study in any of the tertiary education institutions in Hong Kong are eligible for submitting application. These include sub-degree, undergraduate and postgraduate (taught course or research degrees) levels. Eligible applicants must have completed their academic award earning programme or have recently graduated from the programme (within one year of graduation). For Group Project, the maximum group size is limited to 6. **At each level, we only accept the caption projects appropriate to that level. In general, this will mean Final Year Project for sub-degree and undergraduate levels, dissertation for MSc level and theses for MPhil and PhD levels. All projects should have completed and passed all the requirements such as oral examination and the revision of dissertation.**

For practitioner award, the nominee should be a fellow, full or associate member of the Society at the time when the submission is made. The completion date of the project should be within one year before the submission.

### **Selection Criteria**

The vetting panel will be composed of members of the HKES council and experts in the field. Evaluation of submissions will be based on scientific merit, innovation, utilization and applicability.

### **Submission**

Application should include the following:

- (1) Completed application form (.pdf submission; soft copy to be downloaded from [www.ergonomics.org.hk](http://www.ergonomics.org.hk))
- (2) A .pdf version of the original work such as final year reports, dissertation and theses [**NB: only softcopy submission will be considered**]
- (4) An endorsement email by the applicant's supervisor(s) (for student award) or endorsing institution (for practitioner award) and/or co-authors of the submitted work (both student and practitioner awards).

*All submission should be sent to Dr Richard So, Chair, Outstanding Project Award Subcommittee, The Hong Kong Ergonomics Society. Email: [hkesrso@ust.hk](mailto:hkesrso@ust.hk).*

### **Deadline of Submission**

The deadline of submission of the completed application package is 8<sup>th</sup> February 2009.